

Downloading and setting up Okta Verify on mobile

1. On your mobile device, **download Okta Verify** from the Google Play Store or Apple App Store and install it.
2. For first time installation, you may see the Welcome to Okta Verify screen.
 - a. Select **Get started then select Next**.
3. Select **Next**.
4. Select **Add account**.
5. Select **Organization**.
6. Select **Skip**.
7. Select **No, Sign in instead**.
8. The URL is: **oftc.okta.com**
 - a. If you have a **VPN** on your mobile device turned on you will need to turn it off or you will get an **403 Forbidden Error**.
9. Sign in with your **student email address then your password**.
10. Your account should now be **added in Okta Verify**.
11. Select **launch dashboard from inside of the Okta Verify app** to open your browser and sign into your **MYOFTC Dashboard**.
12. Sign in again with your **student email address and your password**.
13. You will need to **verify through Okta** choosing one of the methods given to you.
14. Once you have verified **go back to your browser** and the screen should go to the next step.
15. Set up your **security question**, then on the next screen **select continue** as we do not use your phone number to verify anymore.
16. You should now be on your **MYOFTC Dashboard homepage**.

Changing your password on mobile

1. From your **MYOFTC Dashboard homepage**, click the **three dots in the top right corner**.
2. Select **Account settings**.
 - a. You may be asked to **verify through Okta Verify**, if so choose a method and verify.
3. Scroll down until you see **Change Password**.
4. Follow the password requirements and **create a new password**.
5. Give it a second and it should let you know if you changed your **password successfully**.

403 Forbidden Error

1. Go to the **Settings** on your iPhone and **type in Safari** in the search bar or go to it directly.
 - a. Click on **Safari**
2. In the Safari Settings scroll down until you see **"Hide IP Address"**.
 - a. **Select it**.
3. Uncheck "Trackers and Websites" and put it to **"Trackers Only"**.
4. **Return to the Okta Verify app** and the log in screen should now be showing.
 - a. If it doesn't show, close the app and repeat the steps to get back to the log in screen.