



# Job Listings @ Area Businesses

## For OFTC Students & Alumni

These job openings are posted by OFTC's Career Services on behalf of local businesses in our communities. OFTC is a unit of the Technical College System of Georgia and an Equal Opportunity Institution.

**Job Title:** Site Director

<b>Company:</b>	Washington Co. NB & PW Club, Inc.	
<b>Contact:</b>	Erica Hines	
<b>Job Location:</b>	Sandersville, Ga	
<b>Posting Date:</b>	04/30/2026	
<b>Closing Date:</b>	Until filled	
<b>Phone/Email:</b>	e.hines@nbpw.org	
<b>Service/Product</b>		
<b>Hours/Week:</b>	Full Time	<b>Shift:</b>
<b>Salary:</b>		<b>Benefits:</b> Yes
<b>Travel Necessary:</b>		<b>Relocation:</b>

### To Apply:

Applicant can submit resume at [e.hines@nbpw.org](mailto:e.hines@nbpw.org) For assistance or more information, please contact Saketta Brown, OFTC Career Services, [sdbrown@oftc.edu](mailto:sdbrown@oftc.edu).

### Essential Duties:

The Site Director is responsible and accountable for all aspects of the day to day operations of the Head Start Center, inclusive of programmatic, personnel, procurement, facilities and transportation.



## Qualifications:

Preferably BS Degree in Early Childhood Education, Child Development, Organizational Management, or a related field; prefer at least three years teaching experience. 40-hour Director's training. Candidate must possess excellent interpersonal, communication and organizational/management skills. Individual must have strong leadership ability.